Agenda

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OXFORD CITY COUNCIL

Shareholder

Date:	**Tuesday 23 July 2019**
Time:	**6.00 pm**
Place:	**The Old Library - Oxford Town Hall**

For any further information please contact the Committee Services Officer:

Catherine Phythian, Committee and Member Services Officers

Telephone: 01865 252402 or 2217

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Shareholder

Membership

Chair Councillor Susan Brown

Vice-Chair

Councillor Nigel Chapman	Councillor Mary Clarkson
Councillor Tom Hayes	Councillor Alex Hollingsworth
Councillor Mike Rowley	Councillor Linda Smith
Councillor Marie Tidball	Councillor Ed Turner
Councillor Louise Upton	

The quorum for this meeting is three members.

Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

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AGENDA

		Pages
1	**Apologies for absence**	
2	**Declarations of interest**	
3	**Scrutiny recommendations**	
	Any recommendations of the Companies' Scrutiny Panel which meets on 16 July will be published as a supplement.	
	Items to be considered in private - matters exempt from publication	
	If the Shareholder wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda or at any other point in the meeting, it will be necessary for the Shareholder to pass a resolution to that effect. The Shareholder may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The agenda text states which items and reports are exempt from publication.	
4	**Trading Companies**	
4a	**Trading Companies - Chairman's Statement (Open)**	
	Verbal update.	
4b	**Trading Companies - 2018/19 Statutory Accounts (Open)**	
	For the Shareholder to note the audited accounts of ODSL and ODSTL. The accounts will be published as a supplement.	
4c	**Trading Companies - 2019/20 Performance and Finance for Q1 (Open)**	9 - 22
	This report provides a performance summary for the period April to June 2019 and financial data / analysis to May 2019. It	

also covers operational activity across all work streams. The financial appendix is exempt.

4d **Trading Companies 2019/20 Performance & Finance for Q1 - Appendix 3 (Exempt)** 23 - 32

4e **Trading Companies - Update on Outline Business Case (Exempt)**

A verbal update on the Outline Business Case will be given.

5 Housing Group

5a **Housing Group - Progressing the strategic future direction of the Council's Group of Housing Companies and the 2018/19 Annual Review** 33 - 182

Summary and recommendations

To update the Shareholder on progress of the strategic review and revised Business Plan for the OCHL group of companies. To receive the 2018/19 Annual report and audited Financial Statements for the year ended 31 March 2019.

Recommendation(s):

That the OCHL Shareholder resolves to:

1. Note the progress of the strategic review and revised Business Plan for the OCHL Group of companies and to seek support for the proposed plan of action.
2. Note the Housing Group Annual Review (Appendix 1);
3. Note the audited Annual Report and Financial Statements for the year ended 31 March 2019 (Appendix 2)
4. Note the Housing Group Delivery Programme (Appendix 4).

6 Minutes of previous meetings 183 - 220

The Shareholder is recommended to **approve** the minutes of the following Shareholder meetings:

O7 March 2019 (Trading Companies)

- Public minutes
- Confidential Minutes

30 May 2019 (Oxford City Housing Group)

- Public minutes
- Confidential Minutes

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licenses for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.